

## LPA – Call For Projects (March 2016) – required Utility Information

Because existing utilities have an integral part of defining a proposed project's budget and schedule, the following utility information is now required as part of your project application!

Required Utility info:

1. 811 design ticket (10-15 minutes) – list of known Utilities (registered with 811) that are within the project limits
  - a. Must request Design ticket access to the 811 system
    - i. To schedule short training and receive login/password
      1. Contact: Heidi Thompson, 317-893-1420, [hthompson@indiana811.org](mailto:hthompson@indiana811.org)
2. Field visit to determine the level of involvement based on the project's scope of work
3. Establish reimbursement eligibility –
  - a. Establish that the proposed project is the driving factor causing the utility to have to relocate.
  - b. Request all Utilities from the list to provide their own written statement....Does the utility have their own property interest (in their name with the landowner, recorded document on record) within the project limits?
    - i. Underbuilds - 2<sup>nd</sup> party utility attached to a utility overhead pole: an agreement between the utility which owns the overhead poles (and has their own property interest with the landowners) and a 2<sup>nd</sup> party utility to attach the 2<sup>nd</sup> party's facility to the overhead poles is not a valid property interest for the 2<sup>nd</sup> party utility! The 2<sup>nd</sup> party utility must show proof of having their own property interest with the landowners (recorded document on record).
  - c. LPA to review tax records for utility property interests, Underbuilds on someone else's overhead utility poles, must be able to provide their own property interest document with the actual land owner (other utilities that are **not** the owner of the facility and **not** the name shown on the property interest documents with the landowners, then they do not have a valid property interest;
4. Utility Relocation Costs (probably going to be the most manpower cost out of the 4 items)
  - i. **Should involve someone who can interpret the project scope/footprint and compare it to the existing Utility locations.**
  - ii. On-site field visit with the Utility to discuss details of utility facility, complexity, and get a ball part cost estimate if the utility would have to relocate